



# CORBY PRIMARY ACADEMY

## Parental Engagement Policy 2025-2026



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## **Parental Engagement at Corby Primary Academy**

### **Introduction:**

At Corby Primary Academy we place great value on fostering open, honest, and positive relationships with parents. We passionately believe that when schools and parents work in close cooperation, our children feel secure and valued. They benefit both in their academic learning (reading, writing, math etc) and in their personal development - learning to be respectful, responsible, and resilient members of our community and society. Our parental engagement policy has been developed to provide a framework in which all parents can engage meaningfully in their child's education and the life of the school, express their views, and have these taken into consideration on matters affecting the education of their child.

NB: The term parent used throughout this document applies equally to parents, carers and family members who care for children.

### **Aims:**

- To enhance the learning experiences of all pupils.
- To encourage parents to be involved in their child's learning.
- To provide a partnership between home and school, seeking to ensure that families feel welcome and valued.
- To ensure that maximum use is made of parents' skills to enrich learning opportunities.

### **Objectives:**

- To foster an ethos and atmosphere where all parents feel welcome and valued.
- To maintain an 'open door' approach so that parents can communicate with staff on a regular basis, both formally and informally.
- To provide as much information as possible in timely, specific, targeted, and accessible ways so that parents feel confident and knowledgeable in supporting their children's learning.
- To ensure clear channels of communication are established.
- To seek parents' views and opinions and act upon them where possible.
- To provide support and encouragement for families suffering difficulties/crises, or barriers to involvement.
- To work with parents in promoting positive behaviour at home and at school.
- To seek to provide a range of activities, courses, and workshops, to promote parental involvement in children's learning, and 'lifelong learning' for both children and adults

### **How to contact us:**

We offer a range of ways for parents to communicate with us:

- **Face-to-face** – talk to a member of staff on the playground in the morning or at the end of the day.
- **Telephone** – speak to us by calling 01536 430510. If we cannot speak to you straight away, we will call you back as soon as possible (ideally within 24 hours).
- **Email** – email in using [admin@corbyprimaryacademy.org](mailto:admin@corbyprimaryacademy.org) Your email will be directed to the right person who will aim to respond as soon as possible (ideally within 24 hours).
- **Class Dojo** – this provides a direct route to your child's class teacher. Please note that they will try to respond during the day to any messages, but this may not be possible during lesson time. Our staff may not respond after the working day (after 5.00pm).

### **How to raise a concern:**

Despite our best efforts, we acknowledge that we will not always get everything right. Sometimes parents do have concerns, and it is important that you tell us about these.

- If your concern is related to something in the classroom, please contact the class teacher in the first instance.

- If your concern is about something else, please contact the school office and they will ensure the right person contacts you to discuss this.
- Alternatively, you can speak to any member of staff at the start or end of the day, and they will direct you to the right person.
- If you are not satisfied that your concern has been heard and/or resolved, then please ask to speak to a member of the wider senior leadership team: (Mrs Foley, Mr Campion, Mrs Kelly Gregory, Mr Dale O'Brien).

More information is available in the Academy's Complaints Policy. <https://www.corbyprimaryacademy.org/>

### **How the school will contact you:**

- Telephone
- Class Dojo
- Text message (Groupcall)
- Email
- Letter
- Face-to-face

### **Key Information – where to find this:**

Information about our academy priorities, attendance, uniform expectations, term dates, newsletters and transition arrangements (key dates and parent open evenings/sessions) can be found on our website, <https://www.corbyprimaryacademy.org/> (This can be located under the 'Parent Zone' tab).

### **News, events, and our achievements:**

Class Dojo, letters and text message reminders will inform parents about news and events. Our electronic calendar is kept up to date on our website and key dates are published on our noticeboard, located at the front of the school.

We celebrate our achievements by posting on Class Dojo and where appropriate involving local media (Northants Telegraph).

Our Dojo assemblies focus on recognising pupils' achievements and how they have demonstrated our school values in school and within the community.

### **Supporting your child's learning:**

We will provide opportunities for you to contribute to and support your child's learning by:

- Sending out clear information about homework (where relevant)
- Providing opportunities for you to come into school to share your child's learning
- Providing workshops to inform you about key aspects of learning, for example, phonics, math
- Sending home booklets detailing how best to support your child's learning
- Send out termly newsletters in advance of the term to inform you about what your child will be learning.

### **How we will keep you informed about your child's learning:**

- There will be two parents' evenings held each year (October and February)
- An annual report is provided in July. There is also an opportunity for parents to discuss this with the class teacher.

- Parents of children with an EHCP will be involved in reviewing their child's learning plans three times a year.
- If any concerns arise about how your child is getting on at school, the class teacher, or another appropriate member of staff, will contact you to arrange a meeting to discuss this.

### **How we will keep you informed about your child's attendance:**

We want your child to be successful at school and this is very much aided by good school attendance. We will keep you informed about your child's attendance by:

- Sending out termly attendance reports
- Where absence becomes a concern, we will notify you of this by letter or phone call.
- Arrange meetings (where appropriate) to discuss how we can overcome barriers to attendance.
- Issue a letter at the start of the year with reminders about contact details, expectations regarding when a child is unable to attend school and about unauthorised absences (holidays in term-time).
- All information is also available on the website and within the Academy's attendance policy.

### **How you can be involved in Corby Primary Academy:**

We try to provide a range of ways for parents to be involved. This includes:

- Parent workshops
- Coffee mornings
- Celebration assemblies
- Book & Biscuit afternoons
- Other special events – World Book Day, Children in Need Day, Mental Health Day, Christmas Fayre, Musical Recitals, Summer Fayre,
- Parents' evenings
- Joining the Parent Teacher Association (PTA)
- Volunteering to listen to children read.
- Volunteering to run an after-school club.
- Volunteering to support our careers week.

### **Hearing your views:**

This Policy reflects the school's commitment to work in partnership with parents to promote their involvement in supporting their child's learning and the life of the school. The ultimate success is that children are both happy at school and achieving their full potential. Ways in which we can evaluate the effectiveness of our partnership with parents include:

- Attendance at parents' evenings/ consultations/ open days
- Feedback from parent surveys (MS forms questionnaires)
- Ofsted on-line parent forum (Parent View)
- Attendance at school events and performances, e.g., sports day
- Sign up for parent courses.

We are also eager to develop the role of Parent Ambassadors at Corby Primary Academy, who will help to fully represent the voice of parents and our local community. We actively seek to hear parents' voices and work continuously to improve outcomes for our pupils. Our goal is for parents to feel confident that the academy is responsive to their feedback and committed to acting on the information shared.