



Parent/Carer

Telephone: 0300 126 3000
Email: CoordinatedAdmissions@northnorthants.gov.uk
Our Ref: 4+ 2027
Date: 10th September 2026

Dear Parent / Carer,

Applying for place in Reception in primary and infant schools for September 2027

We are contacting you as our records show that your child will be eligible to start school in September 2027. **This letter can be ignored if this is not correct.**

If your child's 4th birthday falls between 1st September 2026 and 31st August 2027, they are entitled to a school place in Reception in September 2027. You need to apply for a Reception place, if you haven't already done so.

How to apply

It is quick and easy to apply online via the Parent Portal at:

www.northnorthants.gov.uk/admissions.

The application process opens on 10th September 2026 and you will need to register using an email address. Alternatively, you may wish to complete a paper application form which you can request from the School Admissions Team (contact details above).

You may also wish to download a copy of the composite prospectus from our website: 'Applying for a Primary School Place in North Northamptonshire 2027/28' - you are advised to read this document carefully before making your application.

In addition to your application form, some schools will also require you to complete a supplementary information form (SIF). The list of the schools for which you need to complete a SIF can be found on our website (see link above). SIFs must be returned directly to the school, not to School Admissions team. Where schools require a SIF to be submitted, you must complete and return both the application form and the SIF by the closing date for your application to be complete.

Closing date for applications

Your application form must reach us by **15th January 2027** (midnight). Missing this deadline may affect your chances of obtaining a place for your child at one of your preferred schools.

Further help

You will find additional information about making an application throughout our webpages - **www.northnorthants.gov.uk/admissions**. Alternatively, if you have any queries, please contact us using the email address or telephone number above.

Yours faithfully
School Admissions Team